

PSA PENN TERMINALS SAFETY AND HEALTH PROGRAM GUIDELINES

EMERGENCY PROCEDURES

PT VISITORS (Customers and Vendors) MUST:

- Comply with facility safety and health directives.
- Observe all posted traffic signs.
- Always wear **HIGH VISIBILITY** vest or clothing when outside of a vehicle.
- Always wear shoes that cover the entire foot when outside of a vehicle.
- Comply with facility EMERGENCY PROCEDURES.
- **Only PSA-owned vehicles are permitted in container handling areas of the terminal**



www.osha.gov/laws-regs/regulations/standardnumber/1910
www.osha.gov/laws-regs/regulations/standardnumber/1917

www.osha.gov/laws-regs/regulations/standardnumber/1918

PEDESTRIAN TRAFFIC:

- Is prohibited in container storage areas.
- Group tours need PT written approval.
- Is permitted for reporting for work only.
- **Walking to a facility egress gate is required by all personnel at PT when an evacuation has been announced. During an evacuation, driving is prohibited.**

OUTSIDE OTR TRUCK DRIVERS MUST:

- Follow all rules for PT VISITORS; and
- *Not drive* on the terminal berth (pier) for any reason unless directed by PT.
- *Not exit* truck cab except to facilitate loading or unloading cargo.

PT EMPLOYEES (Staff and Labor) HAS THE RESPONSIBILITY TO:

- Comply with OSHA guidance and standards.
- Comply with PT policies and directives relative to safety and health.
- Use PPE and safety equipment provided by PT.
- Promptly report injuries, job-related illnesses or other events to a supervisor or to Program Management.

PROGRAM MANAGEMENT:

- PT Manager of Safety and Labor Relations
- PT Supervisor of Safety and Labor Relations
- PT Facility Security Officer
- PT Chief Operating Officer

FIRE

Fire Department: 911 from cell
8-911 from landline

Terminal Notification:

- Facility Security Officer (FSO) 610-499-3000 x 108
- Safety Supervisor / AFSSO 215-205-2426
- Safety Manager / AFSSO 610-499-3000 x 172
- Chief Operating Officer 610-499-3000 x 109
- Security Forces Booth 610-499-3031

Evacuate the area immediately. Pull fire alarm if safe to do so. Do not attempt to extinguish fire.

FUEL, OIL, or CHEMICAL SPILL

Follow Terminal Notification.

Entity responsible for spill must notify PT prior to requesting 3rd party environmental response vendor assistance. Spills of any quantity must be reported to PT. Responsible party shall be liable for all associated costs.

ACCIDENTS REQUIRING MEDICAL ATTENTION

Ambulance / Fire Department: 911 from cell
8-911 from landline

Follow Terminal Notification.

Injuries sustained at PT that results in EMT or Fire Department response must be reported to PT. This applies to every entity doing business at PT.

PT MANAGEMENT HAS THE RESPONSIBILITY TO:

- Comply with OSHA guidance and standards.
- Establish procedures for submitting and responding to reports of unsafe and unhealthful working conditions.
- Acquire, maintain, and require the use of approved PPE (personal protective equipment) and safety equipment.
- Inspect all workplaces at least annually with participation of employee representatives.
- Establish procedures to ensure employees are not subject to restraint, interference, coercion, discrimination, or reprisal for exercising their rights under OSHA.
- Ensure prompt abatement of hazardous conditions. Post the Annual Summary of Work-Related Injuries and Illnesses, *OSHA Form 300A*, from 1 Feb through 30 Apr.